

Mission Hope Foundation	Policy Title:	General Board Authorized:	YES
	Classified Personnel Policy	ESERN:	SP600-02

It shall be duty of the President to recommend the employment of members of the classified staff to the Executive Board for approval and employment. Such personnel must have on file:

1. Application for Employment
2. Background Checks
 - a. FBI Fingerprint Check
 - b. Child Abuse Clearance
 - c. State Police Background Check
 - d. Criminal History Background
3. Social Security Number
4. Statement of number of Dependents
5. Current address and phone Number

Authorization Signature		Date: 8/16/23
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